



MINUTES of the BOARD OF TRUSTEES' MEETING

DATE: September 19, 2016

TIME: 7:00 p.m.

PLACE: Collinsville Memorial Library Center

BUDGET AND APPROPRIATION ORDINANCE HEARING

Roll Call

Members present:

Mr. Tom Wells

Mr. Mark Schusky

Ms. Janet Albertina

Ms. Nancy Gerstenecker

Ms. Marie Johnson

Members absent:

Scott Penny, Jr.

Others in attendance:

Vicky Hart, Director

Katie Heaton, Manager-Fairmont City Library Center

Larry Shasteens, Director-Collinsville Historical Museum Board

Peter Stehman, Board Member-Collinsville Historical Museum Board

Call to Order

- President Wells presided and called meeting to order.

Public Input

- None.

Adjournment

A motion was made by Ms. Johnson, seconded by Ms. Albertina to:

ADJOURN BUDGET AND APPROPRIATION ORDINANCE HEARING

Motion passed.

REGULAR MEETING

Roll Call

Members present:

Mr. Tom Wells

Mr. Mark Schusky

Ms. Janet Albertina

Ms. Nancy Gerstenecker

Ms. Marie Johnson

Members absent:

Scott Penny, Jr.

Others in attendance:

Vicky Hart, Director

Katie Heaton, Manager-Fairmont City Library Center

Larry Shasteens, Director-Collinsville Historical Museum Board

Peter Stehman, Board Member-Collinsville Historical Museum Board

Call to Order

- President Wells presided and called meeting to order.

Public Input

- None.

Consent Items:

- Minutes of the meeting of August 15, 2016 were presented.

Communications:

- Thank you from the Belleville Area Humane Society for Summer Reading Program donation of \$25.00.
- Staff written compliment
- Thank you from Cecilia Leffler, Library Clerk, for donation of \$50.00 to the American Cancer Society in memory of her brother, William Bunch.
- FY2017 PNG award in the amount of \$15,015.00 from Secretary of State, Jesse White.

Administrative Reports - Director's report, and Managers' reports of the Collinsville and Fairmont City Library Centers were presented.

Finance

- Bill list was presented
- General Fund Account was presented
- Gift account was presented

Committee Reports

- Finance
- Personnel
- Fundraiser
- Special Committees

A motion was made by Ms. Gerstenecker, seconded by Mr. Schusky to:

APPROVE THE CONSENT ITEMS IN ENTIRETY.

A roll call was taken.

Mr. Wells	Yes	Ms. Gerstenecker	Yes
Mr. Schusky	Yes	Mr. Penny	Absent
Ms. Albertina	Yes	Ms. Johnson	Yes

Motion carried.

Discussion Items:

- Collinsville Historical Museum: After an active discussion with Museum representatives, it was decided the Library District will pay for repairs to our property and the Museum will contribute what they can after discussion with their Board.
- Security issues: City of Collinsville Police Department will be placing a security camera on the roof of the funeral home facing across the parking lot at the Collinsville Memorial Library Center's lower level entry/exit. In addition, No Loitering After Hours signs will be posted with Library hours listed. City of Collinsville Fire Department will take the picnic table "off our hands".
- Blum House: In addition to current rental rates, additional rental rates are \$75.00/hour with a two-hour minimum and an all-day rental of \$750.00.
- Fairmont City Library Pavilion: There have been many inquiries to rent the outdoor Pavilion for various events. Access to bathrooms inside the Library would need to be provided. However, for security purposes, there can be no access to the Library. As this would bring in additional revenue, various ideas on how this could be accomplished were discussed.
- Additional Board meetings; October Board meeting
- Vacant Board seat: October Board meeting
- MVLD Christmas Party: Friday, December 23rd, 6:00 pm-8:00 pm. Family event with food, refreshments, gift exchange, visit from Santa Claus, ugly sweater contest.

Action Items:

- Budget and Appropriation Ordinance No. 17-02

A motion was made by Mr. Schusky, seconded by Ms. Albertina to:

APPROVE BUDGET AND APPROPRIATION ORDINANCE NO. 17-02

A roll call was taken.

Mr. Wells	Yes	Ms. Gerstenecker	Yes
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Mr. Schusky
Ms. Albertina

Yes
Yes

Mr. Penny
Ms. Johnson

Absent
Yes

Motion carried.

**Minutes - Board of Trustees' Meeting
4
September 19, 2016**

Page

Closed Session (*If needed*)

No closed session.

Adjournment

A motion was made by Ms. Gerstenecker, seconded by Ms. Albertina to:

ADJOURN THE MEETING OF SEPTEMBER 19, 2016

Motion passed.

Next Meeting - October 17, 2016: 7:00 p.m. Truth in Taxation Hearing followed by Regular Meeting