



## **MINUTES of the BOARD OF TRUSTEE'S MEETING**

DATE: June 6, 2011  
TIME: 7:00 p.m.  
PLACE: Collinsville Memorial Library Center  
Board Room, Second Level

### **Call to Order**

President Schiller presided and called the meeting to order.

### **Roll Call**

Members present:

Mr. Norman Schiller  
Mrs. Virginia York  
Mr. Thomas Wells  
Ms. Nancy Gerstenecker  
Mr. Gary Keller  
Mrs. Alice Hayes  
Mrs. Mary Ellen Fedder

Members absent:

None

Others present:

Barbara Rhodes, Director  
Janet Albertina  
Marie Johnson

### **Remarks from retiring President**

President Schiller addressed the Board about his 16 year plus service to the Library and congratulated Alice Hayes, who was also retiring from the Board, on her 10 years of service. The Board in turn thanked them for their time and dedication.

### **Oath of Office**

Secretary York issued the Oath of Office to Janet Albertina and Marie Johnson who are joining the Board after being elected at the April 5, 2011 elections.

**Vice-President Wells accepted the gavel from former President Schiller and presided over the remainder of this meeting.**

### **Consent Items**

Minutes of the regular meeting of March 20, 2011 were presented.

**Communications - None**

**Librarian’s Reports**

- ▶ Director’s Report
- ▶ Youth Services Librarian’s Reports
- ▶ Fairmont City Manager’s Report

**Finance**

- ▶ April thr May Bill lists were presented.
- ▶ General Fund Account was presented.
- ▶ Gift Account was presented

**Committee Reports**

Finance - No Report

Personnel - No Report

Maintenance - No Report

Political Action - No Report

Special Committees - No Report

A motion was made by Mr. Keller, seconded by Mrs. Gerstenecker, to:

APPROVE THE CONSENT ITEMS IN ENTIRETY.

A roll call vote was taken.

Mr. Wells	Yes	Mrs. York	Yes
Mrs. Fedder	Yes	Mr. Keller	Yes
Ms. Albertina	Yes	Ms. Gerstenecker	Yes
Ms. Johnson	Yes		

Motion carried.

**Discussion Items**

- ▶ Mrs. Rhodes presented the Electronic attendance at meetings, Unattended children, Community Room & blum House rental and Conduct in the Library policies for review. Discussion on the Conduct in the library policy will result in a revision by the next meeting.
- ▶ The Planning Document 2010-2020 was presented for review.
- ▶ Tentative budget and salary schedules were presented to the Board by Mrs. Rhodes. Decrease in revenues by \$200,000 in the last 2 years has caused tightening of library service and increased attention on alternative funding.

**Action Items**

- ▶ Election of Officers

Mr. Wells nominated Gary Keller for Treasurer. No other nominations were presented.

Mr. Keller nominated Virginia York for Secretary. No other nominations were presented.

Mr. Keller nominated Mary Ellen Fedder for Vice-President. No other nominations were presented.

Mrs. Fedder nominated Thomas Wells for President. No other nominations were presented.

A motion was made by Mr. Keller, seconded by Ms. Gerstenecker, to:

APPROVE SLATE OF OFFICERS AS NOMINATED.

A roll call vote was taken.

Mr. Wells	Yes	Mrs. York	Yes
Mrs. Fedder	Yes	Mr. Keller	Yes
Ms. Albertina	Yes	Ms. Gerstenecker	Yes
Ms. Johnson	Yes		

Motion carried.

▶ Prevailing Wage Ordinance

A motion was made by Mr. Keller, seconded by Mrs. York, to:

APPROVE ORDINANCE 11-01 PREVAILING WAGE.

A roll call vote was taken.

Mr. Wells	Yes	Mrs. York	Yes
Mrs. Fedder	Yes	Mr. Keller	Yes
Ms. Albertina	Yes	Ms. Gerstenecker	Yes
Ms. Johnson	Yes		

Motion carried.

▶ Board Meeting Date Ordinance

A motion was made by Mrs. Fedder, seconded by Mr. Keller, to:

APPROVE ORDINANCE 11-02 BOARD MEETING DATES FOR FY 2011-2012.

A roll call vote was taken.

Mr. Wells	Yes	Mrs. York	Yes
Mrs. Fedder	Yes	Mr. Keller	Yes
Ms. Albertina	Yes	Ms. Gerstenecker	Yes
Ms. Johnson	Yes		

▶ Low Bidder on USDA Fairmont City Project

A motion was made by Ms. Gerstenecker, seconded by Ms. Johnson, to:

APPROVE WG SERVICES AS THE CONTRACTOR ON THE USDA FAIRMONT CITY PROJECT.

A roll call vote was taken.

Mr. Wells	Yes	Mrs. York	Yes
Mrs. Fedder	Yes	Mr. Keller	Yes
Ms. Albertina	Yes	Ms. Gerstenecker	Yes
Ms. Johnson	Yes		

**Adjournment**

A motion was made by Mr. Keller, seconded by Ms. Gerstenecker, to:

WITH NO FURTHER BUSINESS, ADJOURN THE BOARD MEETING OF JUNE 6, 2011.