

JANUARY_2006

MINUTES of the
BOARD OF TRUSTEE'S MEETING

DATE: January 9, 2006

TIME: 7:00 p.m.

PLACE: Collinsville Memorial Public Library Center's Board Meeting Room

Call to Order

President McChristian presided and called the meeting to order.

Roll Call

Members present:

Mrs. Patricia McChristian

Mr. Norman Schiller

Mr. Gary Keller

Mrs. Alice Hayes

Mr. Howard Dartt

Members absent:

Ms. Laura Herr

Mrs. Mary Ellen Fedder

Others present:

Mrs. Barbara Rhodes, Director

Mary Beth Boyce and Robert Clark, Staff members

Consent Items

1. Minutes of regular meeting November 9, 2005.

2. Communications

Letter from the Historical Preservation Commission on the renovation of the Blum House.

Thank you letter from the Ministerial Food Pantry on contributions of nonperishables and toys from Holiday collection at the Library

Letter from Mr. Philip Lenzini's (our lawyer) office on his rates for the next year.

3. Librarian's Reports

Librarian Barbara Rhodes presented her report.

Report from Maureen Schreiber on the Children's Library and Programming

Report from Gary Clark, Manager of the Blum House

4. Finance

December/January Bill list in the amount of \$72,333.70 was presented.

General Fund Account was presented.

Gift and Reserve Fund Accounts were presented.

A motion was made by Mr. Schiller, seconded by Mr. Dartt, to:

APPROVE THE CONSENT ITEMS IN ENTIRETY.

A roll call vote was taken.

Mrs. McChristian Yes Mr. Schiller Yes

Mrs. Fedder Absent Ms. Herr Absent

Mrs. Hayes Yes Mr. Keller Yes

Mr. Dartt Yes

Motion carried.

Committee Reports

1. Lewis and Clark Library System – No report

2. Personnel - No report

3. Maintenance

Vandalism to the Van was recently reported to the police. Insurance claim has been initiated.

4. Foundation/Blum House – No report

5. Museum/Friends Groups - No report

Discussion Items

Klein Merwin Karrer Insurance suggested upgrading of the building liability from specific replacement amount to full replacement cost for Library as well as Blum House.

Action Items

A motion was made by Mr. Schiller, seconded by Mr. Keller, to:

APPROVE THE CHANGE TO POLICY 2 SECTION 3 TO REMOVE ‘CITY COUNCIL APPROVAL’ .

A roll call vote was taken.

Mrs. McChristian Yes Mr. Schiller Yes
Mrs. Fedder Absent Ms. Herr Absent
Mrs. Hayes Yes Mr. Keller Yes
Mr. Dartt Yes
Motion carried.

A motion was made by Mr. Schiller, seconded by Mr. Keller, to:
APPROVE THE CHANGE TO POLICY 7.8.5 ON HOLIDAYS.

A roll call vote was taken.

Mrs. McChristian Yes Mr. Schiller Yes
Mrs. Fedder Absent Ms. Herr Absent
Mrs. Hayes Yes Mr. Keller Yes
Mr. Dartt Yes
Motion carried.

Staff members Mary Beth Boyce and Robert Clark presented a letter signed by the clerks asking for a reconsideration of the policy written by the Director on part time staff absences. The Board will investigate the wording of the policy and explore other options and revisit the policy.

A motion was made by Mr. Schiller, seconded by Mrs. Hayes, to:
ACCEPT THE AUDIT BY C.J. SCHLOSSER AUDITORS.

A roll call vote was taken.

Mrs. McChristian Yes Mr. Schiller Yes
Mrs. Fedder Absent Ms. Herr Absent
Mrs. Hayes Yes Mr. Keller Yes
Mr. Dartt Yes
Motion carried.

A motion was made by Mr. Schiller, seconded by Mr. Keller, to:
PURCHASE THE EXTERIOR SIGN FROM SIGNS PLUS FOR \$4108.00 PLUS THE
BRICKWORK ESTIMATED AT \$6000 AND THE ELECTRICAL WORK.

A roll call vote was taken.

Mrs. McChristian Yes Mr. Schiller Yes
Mrs. Fedder Absent Ms. Herr Absent
Mrs. Hayes Yes Mr. Keller Yes
Mr. Dartt Yes
Motion carried.

A motion was made by Mr. Schiller, seconded by Mr. Keller, to:
INCREASE THE BLUM HOUSE RENTAL RATE ON WEEKEND RENTAL TO \$175.00
AND HOLIDAY RENTAL TO \$350.00 AS ADVISED BY THE BLUM HOUSE MANAGER.

A roll call vote was taken.

Mrs. McChristian Yes Mr. Schiller Yes
Mrs. Fedder Absent Ms. Herr Absent
Mrs. Hayes Yes Mr. Keller Yes

Mr. Dartt Yes
Motion carried.

Adjournment

A motion was made by Mr. Schiller, seconded by Mr. Dartt, to:

WITH NO FURTHER BUSINESS, ADJOURN THE BOARD MEETING OF NOVEMBER 9,
2005.

Motion carried.