

MARCH_2004

MINUTES of the BOARD OF TRUSTEE'S MEETING

DATE: March 15, 2004

TIME: 7:00 p.m.

PLACE: Collinsville Memorial Public Library Board Meeting Room

Call to Order

Vice-President McChristian presided and called the meeting to order at 7:00 p.m.

Roll Call

Members present:

Mr. Ted Funkhouser

Mr. Norman Schiller

Mrs. Mary Ellen Fedder

Mrs. Margaret Cadagin

Ms. Laura Herr

Mrs. Patricia McChristian

Mrs. Alice Hayes

Ms. Nicole Hayes

Members absent:

Mr. David Bohnenstiehl

Others present:

Mrs. Barbara Rhodes, Director

Consent Items

1. Minutes of February 9, 2004 were presented. Error of attendance was noted - President Funkhouser was not in attendance at the February meeting and Vice-President McChristian was residing.

2. March Bill list in the amount of \$38,188.52 was presented. No discussion.

1. Communications – None

4. Librarian's Reports

Mrs. Rhodes presented her written report.

The statistical and narrative reports were accepted as presented.

Reports from Maureen Schreiber and Katie Heaton were presented.

Report from Gary Clark, Blum House Manager was presented.

5. Finance Gift and Reserve Fund Accounts Report was presented.

A motion was made by Mrs. Cadagin, seconded by Mrs. McChristian, to:

ALLOW MILDRED GALLOWAY'S BEQUEST OF \$3,573.21 TO PURCHASE JUVENILE DVDS AND MUSIC CDS.

Motion carried.

A motion was made by Mr. Schiller, seconded by Mrs. A. Hayes, to:

APPROVE THE CONSENT ITEMS IN ENTIRETY.

A roll call vote was taken.

Mr. Funkhouser Yes

Mr. Bohnenstiehl Absent

Mrs. Fedder Yes

Mrs. McChristian Yes

Mr. Schiller Yes

Mrs. Cadagin Yes

Mrs. A. Hayes Yes

Ms. Herr Yes

Mrs. N. Hayes Yes

Motion carried.

Committee Reports

5. Lewis and Clark Library System

Lewis and Clark and the Shawnee Systems are combining to integrate their automation systems into one system. Demonstrations for the competing systems are being set up.

2. Maintenance

More estimates needed on cupola repairs and sidewalk repairs.

3. Foundation/Blum House - No Report

4. Museum/Friends Groups

Mr. Schiller informed that the Board that he volunteered them to serve the Friends of the Library Soup and Salad on April 13th. All help would be welcome and he encouraged all to attend.

Discussion Items

First reading of New rental policy for the Community Room for an amendment to the Library's policies. Referred to next meeting.

The Board will discuss Library governance at the next meeting including the decision in this fiscal year to convert to a District Library.

Action Items

Recommendation as reviewed at the February Board of Trustee's meeting for Attendance of Board of Trustees amendment to the policies was presented.

A motion was made by Mrs. McChristian, seconded by Mr. Schiller, to:

ACCEPT THE RECOMMENDATION AS OUTLINED WITH ARTICLE I. SECTION 4. ATTENDANCE OF BOARD OF TRUSTEES TO READ IN PART THAT "...DECLARE A BOARD POSITION VACANT IF A TRUSTEE FAILS TO ATTEND FIVE MEETINGS DURING THE FISCAL YEAR WHETHER EXCUSED OR UNEXCUSED."

A roll call vote was taken.

Mr. Funkhouser Yes

Mr. Bohnenstiehl Absent

Mrs. Fedder Yes

Mrs. McChristian Yes

Mr. Schiller Yes

Mrs. Cadagin Yes

Mrs. A. Hayes Yes

Ms. Herr Yes

Mrs. N. Hayes Yes

Motion carried.

Recommendation to increase fines and some fees was presented by Mrs. Rhodes.

A motion was made by Mrs. Mr. Schiller, seconded by Mrs. McChristian, to:

RAISE FINES TO \$.10 PER DAY FOR ALL ITEMS EXCEPT EXPRESS BOOKS WHICH WILL REMAIN \$.25 PER DAY. IF AN ITEM IS LOST OR DAMAGED, A \$5.00 PROCESSING FEE SHOULD BE INCLUDED IN THE PRICE OF THE ITEM TO COVER THE COST OF REPLACEMENT. THIS FEE WILL BE WAIVED FOR PAPERBACKS AND ISSUES OF PERIODICALS.

A roll call vote was taken.

Mr. Funkhouser Yes

Mr. Bohnenstiehl Absent

Mrs. Fedder Yes

Mrs. McChristian Yes

Mr. Schiller Yes

Mrs. Cadagin Yes

Mrs. A. Hayes Yes

Ms. Herr Yes

Mrs. N. Hayes Yes

Motion carried.

Phenolic Consulting bid for replacement of roof on 1988 addition will be placed on hold until roofing consultants give a recommendation.

Request by the Friends of the Museum to place a new building on part of the back Library lot was reintroduced.

A motion was made by Mr. Funkhouser, seconded by Mr. Schiller, to:

DONATE PART OF THE BACKLOT OF THE LIBRARY FOR THE CONSTRUCTION OF A

NEW COLLINSVILLE HISTORICAL MUSEUM UNDER THE AGREEMENT THAT IF FOR ANY REASON THAT THE BUILDING AT SOME FUTURE TIME IS PLACED FOR SALE BY THE MUSEUM THAT THE LOT WILL REVERT BACK TO THE OWNERSHIP OF THE LIBRARY AND THE LIBRARY WILL BE OFFERED FIRST CHANCE TO PURCHASE THE BUILDING AT FAIR MARKET VALUE.

A roll call vote was taken.

Mr. Funkhouser Yes

Mr. Bohnenstiehl Absent

Mrs. Fedder Yes

Mrs. McChristian Yes

Mr. Schiller Yes

Mrs. Cadagin Yes

Mrs. A. Hayes Yes

Ms. Herr Yes

Mrs. N. Hayes Yes

Motion carried.

Adjournment

A motion was made by Mr. Schiller, seconded by Mrs. N.Hayes, to:

WITH NO FURTHER BUSINESS, ADJOURN THE BOARD MEETING OF MARCH 15, 2004.

Motion carried.